

## 2017 Step-Off Band Night Agenda

6:00pm-7:30pm

5:45pm Check-in (commons)

New students/parents get information sheet and packet, Veteran students/parents get just a packet--one per student/parent.

6:10pm Welcome from Director and **Concert Band Performance** (auditorium--Mr. Brien).

6:15pm Introduction of Steering Committee

Theresa Gerber

Tonya Mauseth

Elaine Whitehead

Kari Koch

6:20pm **Wind Ensemble Performance** and Drum Majors(auditorium--Cammy, Jackie, Max).

6:25pm Guard Performance and Parent Testimony

Sabrina Mathews--Band Parent

Jasson mathews--Band Dads

Michelle Hobson--Apparel

Val Hobson--Volunteer/Medic

6:30pm **Percussion Performance** and Student Testimonies.

Freshman--Anna LeFevre

Sophomore--Quinn Gerber

Junior--Nathan Phillips

Senior--Tina Chacon

6:40pm **Break-out Sessions** for students, veteran parents, and new parents.

New Parents--Band Room

Veteran Parents--Choir Room

Students--Various places around the commons

6:50pm Meetings End.

Apparel ordering and voting

Question/answers

Booster/Volunteering sign-up, etc.



## How to access parent/student information in Charms

- Log on to [www.charmsoffice.com](http://www.charmsoffice.com), and click “ENTER / LOG IN” in the upper right corner.
- Locate the “PARENT/STUDENT/MEMBERS LOGIN” section of the web page.
- Login to your student’s program account using the following School Code:  
          centuryband
- This will bring up the main “Public” page. This will allow you to look at the “public” calendar for your organization, event list, and handouts and other “publicly shared” files, as well as a few other options.
- The first time you go here, enter your child’s ID NUMBER (school district 25 ID) into the ***Student Area Password*** field. You will be directed to the Change Password screen, to set a personal password different from the ID, for future use. You may also be directed to create both a unique Username and Password for the student. There are also mechanisms to recover/reset a lost Username/Password – when you create your new password, create a “hint” as well.
- Whenever you enter using this Username/password, another more detailed screen appears, with various button options for you to access areas in the Charms account. What appears here is partially up to the Account Administrator or Head Director.
- Two areas in which you can help the director/administrator maintain his/her records:
  - **Update Personal Information** – if the director has allowed it, you may help make changes to your and your child’s student information page (such as updating phone numbers / cell carriers and email addresses if they change) to help them communicate with you more effectively. You may also be able to indicate which parent volunteer/resource groups you would like to participate in, if this feature is activated. Click ***Update Info*** to save changes.
  - **Update Parent Information**--make sure you update all your parent information as well so they stay in the loop.
- You may also see links to enter ***Practice Logs***, view ***Grades***, and use the ***Recording Studio*** if the teacher has enabled these options.
- The ***Calendar*** may list events, rehearsals, and volunteer/RSVP opportunities.
- Most importantly, the parent page assists both you and the teacher to communicate with each other. Stay up to date on what’s going on with your student!
- You can also download the Charms App to your smartphone – search your App Store for “Charms Parent/Student Portal” (or “Charms Blue”). It’s the way to stay in touch on the go!

## Marching Band 2017 Show Apparel

This year for the apparel order we will be doing 1 order form per family. That student will pick up the order so we don't get orders mixed up. Please put the amount you need after the size.

**Student Name:** \_\_\_\_\_

**Jackets:** \$35

Small \_\_\_\_\_ Med \_\_\_\_\_ Large \_\_\_\_\_ XL \_\_\_\_\_ XXL \_\_\_\_\_

*Section on Jacket: Circle One*

Parent    Staff    Woodwind    Brass    Percussion

Additional notes for more than 1 jacket: \_\_\_\_\_

**Grey and Purple Shirts:** \$12

~~Men-~~ Small \_\_\_\_\_ Med \_\_\_\_\_ Large \_\_\_\_\_ XL \_\_\_\_\_ XXL \_\_\_\_\_

**Show Shirts:** \$15

Small \_\_\_\_\_ Med \_\_\_\_\_ Large \_\_\_\_\_ XL \_\_\_\_\_ XXL \_\_\_\_\_ XXXL \_\_\_\_\_

These will be nicer material like last years.

**Shorts:** \$7

Small \_\_\_\_\_ Med \_\_\_\_\_ Large \_\_\_\_\_ XL \_\_\_\_\_ XXL \_\_\_\_\_

**Lanyards:** \$7

**Hats:** Visor-\$7 \_\_\_\_\_ Regular-\$7 \_\_\_\_\_

**Cinch Sacks:** \$4 \_\_\_\_\_

**Total:** \_\_\_\_\_

## Booster Volunteer Sign-up

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Best way to contact: phone email text

Child(ren) Name:	Grade:	Band Section:

### Check all that apply

Yes, I can volunteer! I have marked the activities that I am interested in  
 I prefer to do tasks at home  
 I want to donate my expertise/ideas \_\_\_\_\_

### Committees/Events you would like to help with

- |   |   |
|---|---|
| <input type="checkbox"/> Fundraisers<br><input type="checkbox"/> a. Potato Pizazz<br><input type="checkbox"/> b. Rock-A- Thon<br><input type="checkbox"/> c. Rummage Sale<br><input type="checkbox"/> d. Other smaller fundraisers<br><input type="checkbox"/> e. End of Summer Family BBQ<br><input type="checkbox"/> Public Relations<br><input type="checkbox"/> a. Newspaper/Television<br><input type="checkbox"/> b. CHS Band Website<br><input type="checkbox"/> c. Facebook<br><input type="checkbox"/> Photography/Video | <input type="checkbox"/> Band Dads<br><input type="checkbox"/> a. Props<br><input type="checkbox"/> b. Trailer<br><input type="checkbox"/> c. Fixing Equipment<br><input type="checkbox"/> Apparel<br><input type="checkbox"/> Booster Membership<br><input type="checkbox"/> Volunteer Organizing<br><input type="checkbox"/> Food<br><input type="checkbox"/> Uniforms<br><input type="checkbox"/> <b>Wherever Needed</b> |
|---|---|

### Description of Volunteer Opportunities

**Fundraisers:** The primary function of this group is to help raise funds to keep the student fees as low as possible. Committee volunteers will help with the required duties for each individual fundraiser including set up, take down, manning stations, and drawing sales. We are always looking for help and ideas for fundraising.

**Public Relations:** Help with promoting all band events. This will include helping the Public Relations chair to communicate on a regular basis with all band families as well as the public as to upcoming events. Committee volunteers will help with alerting the media and asking for coverage, frequently updating the CHS band website, and positively representing and notifying CHS band followers of activities via Facebook. .

**Photography/Video Chair:** Oversee the documentation and sharing of the performances of CHS Band through photos and videos that can be viewed for both pleasure and learning.

**Band Dads:** This group of men will help repair and build equipment, outfit the semi trailer. This may require hauling of the CHS Marching Band trailers, helping to load and unload the equipment, and maintaining the quality of the visual props and equipment required for band performances.

**Uniforms:** You will be required help the Uniforms Chair coordinate the distribution, fitting, alterations, cleaning, storing and other uniform needs for all student band uniforms and accessories throughout the marching season.

**Apparel:** You will be in charge of helping the Apparel Chair with ordering and distributing band apparel such as shirts, jackets, and other items paid for by students and parents in a timely and systematic manner.

**Booster Membership:** Promote the band to incoming and experienced parents. Help with membership drives, and share information about upcoming meetings and events.

**Volunteer Organizer:** Work directly with the Volunteer Chair, Fundraiser Chair, CHS Band Booster Officers, and committee volunteers to coordinate, recruit, and remind all parents of opportunities and activities that require help.

**Food Chair:** You will help the Food Chair with planning, preparation and serving the different meals and snacks for all food related events including both spring and fall camp, performances, competitions, and fundraiser events as needed.

**Whenever Needed:** CHS band is committed to helping our students achieve excellence, this is only possible with the help of parents, grandparents, friends, and family. We encourage you to participate and experience the fun that CHS Band offers!

**\*\*Nominate your Grandparent/friend for our Booster Club!!!\*\***

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

## CHS Band Booster Membership and Participation 2017-2018

**\*\*only necessary to complete one per family\*\***

### *Booster Information:*

Booster(s) names: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

E-mail Address : \_\_\_\_\_ (only used to inform you of CHS band events)

Best way to contact me: Email      Phone      Text

Child(ren) Name

Grade

Band Section

_____	_____	_____
_____	_____	_____
_____	_____	_____

### *CHS Band Booster Membership Enrollment*

We invite you to become a member of the CHS Band Boosters for the 2017-2018 school year. Becoming a booster member entitles you to have a voice and participate in many CHS Band programs and activities.

WE NEED YOUR SUPPORT. Remember, your membership to CHS Band Boosters does not obligate your time. If you would like to be more involved, please fill out the **Volunteer Opportunities** sheet.

\_\_\_\_\_ Yes, I would like to be a part of CHS Band Boosters  
\_\_\_\_\_ paid \$10.00 membership fee      Cash/Check # \_\_\_\_\_      Initial \_\_\_\_\_      Date \_\_\_\_\_

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_____	_____	_____
_____	_____	_____
_____	_____	_____

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# MARCHING BAND INFORMATION

## Welcome!

Marching band is an amazing school activity that helps our students become winners! Winners at music, at dance, at relationships, in attitude, and at life!

## What is marching Band?

Marching band consists of woodwinds, brass, battery percussion, pit percussion, and color guard. This group puts on a professional competitive show (learned during spring & fall camps) and competes with other bands at major competitions throughout Idaho and Utah. Students learn how to move visually on the field and they learn how to play the show music/choreography. The result: music that moves visually and emotionally! We teach students from zero to hero, so no prior experience is needed! It is one of the most respected groups at CHS!

## When does marching band rehearse?

Marching Band (MB) rehearses before school from 7:00-8:15am (T, W, F) and after school 4:00-6:00pm on Thursdays during 1st Trimester. These rehearsals are actual class times.

## Band Camps

May 30-June 2	Spring Camp	8:00am-3:00pm	CHS
		June 2 camp will end at 12:00pm	
July 11-13	ISU Summer Camp (Optional)	8:00am-8:00pm	ISU
August 2-4	Fall MB Camp Week 1	8:00am-3:00pm	CHS
August 7-11	Fall MB Camp Week 2	8:00am-3:00pm	CHS
August 11	MB Camp Parent Performance & BBQ	6:00pm-8:00pm	ISU Holt
August 15-16	Marching Band (MB) Rehearsal	8:00am-noon	CHS

## Competitions

Students will travel by bus to competitions throughout Idaho and Utah. The competition dates below are tentative, but are very likely to have a competition scheduled on them. The marching band performs at all home CHS football games and will also perform in the 2016 District 25 Extravaganza event at ISU (TBA). All dates are visible on the website and CHARMS calendars at [www.centuryhighbands.com](http://www.centuryhighbands.com).

September 16	Highland Exhibition (Pocatello, ID)
September 30	BBI Competition (Logan, UT).
October 14	ISU Marching Invitational (ISU Holt, ID).
October 21	Southern Idaho Band Showcase Competition (Minico, ID).
Nov. 2-4	Red Rocks marching competition (St. George, UT). <b>Overnight trip!</b>

## Fundraisers

**Rock-a-thon** (Saturday, May 13, 2017--students can earn their fees).

- Students get pledges from family, friends, and community members to rock in a rocking chair for 12 hours in the band room. (\$1 minimum on pledges). Students then collect and submit their pledges after the event. All funds earned go to student accounts. Most students typically earn between \$100 and \$500. (See attached Form)

**Rummage Sale** (Saturday, June 10, 2017--proceeds go to band program)

- Parents and students donate garage sale-type items to the band program. The band boosters and students run rummage sale at the Pocatello City Hall parking lot to raise funds for the band.

**Other Fundraisers** (TBA in August--proceeds go to band program and students).

- The Parent Booster Organization will be providing individual fundraisers that can help students raise funds to go toward paying band fees.



# FEE INFORMATION

## School District #25 Fees (Pay to District at CHS Registration)

**NOTICE: Fundraisers cannot be used to pay district fees. These fees can ONLY be paid in August at CHS Registration.**

Participation Fee (all students)	\$105	<u>\$105.00</u>
Activity Card (all students)	\$50	<u>\$50.00</u>
Uniform Cleaning Fee (winds & percussion only)	\$15	_____
Instrument Rental (Only if renting from District 25)	\$75	_____

**Total CHS Registration Fees for band** \_\_\_\_\_

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## Century Marching Band Fees (Pay to CHS Bands)

**NOTICE: All of these fees could be earned at the rock-a-thon and car wash fundraisers (see p. 3 for form).**

Band Fees (Spring & Fall Camps=\$100, St. George \$150)	\$250.00+participation in fundraisers	<u>\$250.00</u>
Guard & Percussion (Equipment and Uniforms)	\$75.00	_____
Shoes (new members only)	\$40 new/\$10 used	_____

**Total Marching Band Fees** \_\_\_\_\_

(see payment plans below)

## Century Marching Band Fee Payments

There will be 5 scheduled opportunities to make payments for band fees. You can use these days to make payments in person at the school, or send money in an envelope with your student at any time that it is convenient for you. Please pay with check or cash. The district does not accept credit/debit cards as payment.

### Scheduled Payment Suggestions

Spring Camp (May 30-June 2)--\$25 down payment, turn in forms, turn in Rock-a-thon earnings (try for \$100+).

Fall Camp (Aug. 2-11)--\$50 payment

September--Turn in additional fundraising money.

October--Final payment for any fees that are left for marching band (most students don't need this because they worked

really hard on fundraisers)



POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25

# MUSICIAN CODE OF CONDUCT

[Due JUNE 2, last day of Spring Camp]

## MUSICIAN/PARENT CONTRACT

Participation in music is a privilege and not a right. Students who decide to participate in activities in School District No. 25 shall be expected to exemplify the highest standards of sportsmanship, behavior, and fair play. As a member of musical or activity teams or groups, I agree to adhere to all the policies, procedures, rules, and expectations set forth by School District No. 25 school board, schools, administrators, directors, and advisors.

In addition, because not every conceivable incident can be covered by any contract, based on specific circumstances, the school administration reserves the right to determine appropriate consequences. A school administration may impose music/activity consequences for poor behavior/citizenship inside and outside the school environment.

All musicians wishing to participate must have completed the following documentation and have on file at the school: Code of Conduct Contract, emergency medical card, and all fees paid before the first practice.

As a student musician or participant, I understand that:

- It is a privilege not a right to participate in activities/athletics.
- I represent myself, my family, my school and will conduct myself in a positive manner at all times.
- I must adhere to all school rules at all times.
- I must meet the academic standards set forth for all student participants to participate in activities/athletics.
- I must adhere to all the rules set down by my directors and advisors.
- I will follow the attendance policy and procedures.
- Use of or possession of any tobacco, alcohol, drug substance or look alike is against school policy.
- That my responsibility is to be a fine young person, a good student, a competent musician, and in that order.
- That an administrator can remove me from a group and/or from all music programs at anytime if they decide the situation warrants it.
- That my behavior must be appropriate and meet all the standards set forth by the school and the Code of Conduct.

As a parent/guardian, I understand:

- That it is a privilege not a right for my child to participate in activities/athletics.
- That I assist and support my child to maintain academic eligibility.
- That I assist and support my child to abide by all the rules and regulations set forth by the directors, and School District No. 25.
- Discuss issues of concern with my daughter/son and director before they become problems.
- I assure that my child attends all practices, contests, special events and follows all rules concerning attendance.
- I affirm the responsibility of selection and performance time belongs to the director.
- That I am to exercise responsible sportsmanship as a spectator.

My signature acknowledges that I have read and understand the musician Code of Conduct and Contract and agree to comply with it. These signatures represent the belief, understanding, and commitment to this Code and Contract. This Code has been designed to help our musicians maintain a healthy lifestyle and to present themselves as positive role models. Failure to follow the Code of Conduct and Contract may result in disciplinary action by School District No. 25.

Name of Music Student \_\_\_\_\_  
(Print Clearly)

Name of Parent \_\_\_\_\_  
(Print Clearly)

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Music Student Signature \_\_\_\_\_

Date \_\_\_\_\_





# EMERGENCY MEDICAL FORM

[Due at May 30, first day of Spring Camp]

STUDENT LAST NAME \_\_\_\_\_ STUDENT FIRST NAME \_\_\_\_\_

INSTRUMENT \_\_\_\_\_ HOME ADDRESS \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

PERSON TO CONTACT IN EMERGENCY \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK \_\_\_\_\_ FAMILY PHYSICIAN \_\_\_\_\_

INSURANCE CO. & POLICY HOLDER \_\_\_\_\_

POLICY NO. \_\_\_\_\_

IF STUDENT IS ON MEDICATION, PLEASE LIST \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

MAJOR SURGERY IN LAST YEAR \_\_\_\_\_

ACUTE OR CHRONIC MEDICAL CONDITIONS: \_\_\_\_\_

I GIVE MY CONSENT FOR THE ABOVE NAMED STUDENT TO PARTICIPATE IN ALL BAND ACTIVITIES OF THE CENTURY HIGH SCHOOL BAND PROGRAM.

I GIVE PERMISSION FOR ANY MEDICAL TREATMENT NECESSARY FOR THE HEALTH AND WELL-BEING OF MY CHILD.

PARENT OR GUARDIAN SIGNATURE \_\_\_\_\_

Date \_\_\_\_\_



# MARCHING BAND CONTRACT

[Due JUNE 2, last day of Spring Camp]

Name \_\_\_\_\_ Instrument \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ City, Zip \_\_\_\_\_  
 Student ID# \_\_\_\_\_ Cell# \_\_\_\_\_  
 Grade next year \_\_\_\_\_

As a member of the 2017 Century High School Marching Band, I agree to abide by the following policies and procedures. I further understand that for the betterment of the band, a violation of any one of these policies will result in my being assigned as an alternate or removal from the Century Marching Band program.

- Attendance Policy:
  - Rehearsal: Members will be allowed a maximum of: 0 unexcused absences. 3 excused absences (prior approval required) 3 Tardies. Tardies will be made up after each rehearsal with the section leader. No absence at rehearsal just prior to competition will be excused. If a student has an unexcused absence for a dress rehearsal (rehearsal before the performance), the student will not be allowed to perform.
  - Performance: Any absence must have prior approval from the director of bands.
  - Any additional performances or practices not on the calendar will be part of this contract if two weeks notice is given.
- Attitude at all rehearsals, sectionals, competitions, and events with the CHS marching band will align with the five pillars of success: Responsibility, Respect, Humility, Positivity, Unity.
- All music/routine must be memorized by the designated deadlines or you may be assigned an alternate position. Music must be passed off to section leaders, designated staff and/or Mr. Brien. Section leaders are there to help you, so please use their help with the music! Ask questions, if you need help.
- Members may be asked to perform their Drill Segments and marching technique for their section leaders, staff and/or Mr. Brien. Drill segments will include proper field position, horn position, body motion, music performance, etc.
- Attendance at section rehearsals is required. Any absence must have prior approval.
- Members must maintain a 2.0 grade average to be eligible for competitions. Grades will be checked periodically.
- All fees are non refundable and must be paid in compliance with the payment schedule.
- To assure uniformity of the band, extremes in appearance such as hair color, facial jewelry, hair over the collar, beards, mustaches etc. are not permitted.
- I will not complain to anyone who cannot fix the problem. If the problem cannot be fixed, I will not complain. I will not listen to anyone else complain!

I understand these policies and realize that the success of the CHS Marching Band is dependent on my dedication and commitment to my attitude and the 5 pillars of success. My attitude and ability will combine with other members to create the standard of excellence of the CHS Marching Band. I agree to be removed from the show if these expectations are not fulfilled.

Band Member's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

To insure a drill position, please sign and return with the \$25 non-refundable deposit before spring camp begins. Students who are moving into District 25 should contact Mr. Brien about due dates.

**Make checks payable to CHS Bands**  
 7801 Diamondback Dr., Pocatello, ID 83204.



# ROCK-A-THON PLEDGE FORM

STUDENT NAME: \_\_\_\_\_

**Saturday, May 13, 2017 (9am-9pm)**

The CHS bands program is holding a rock-a-thon to raise funds for the 2017 marching band season. I will be rocking in a rocking chair for 12 hours. The pledge minimum per hour is \$1. My goal is to raise a minimum of \$100. All funds help me to pay my band fees and fund our marching band program. Thank you for your support!!! **Make checks payable to CHS Bands.**

Name	Phone or Email	Address	Pledge per hour	Pledge x 12 hours
<i>Ex. John Doe</i>	<i>000-000-0000 Johndoe@gmail.com</i>	<i>000 Doe Rd. Pocatello, ID 83210</i>	<i>\$1.00</i>	<i>\$12.00</i>
<b>Total Pledges Earned</b>				
This amount will go into your student account on CHARMS				

**NOTICE: CHS Students**—Fill out this pledge form completely, including totals. Bring this form, your rocking chair, and any games you want to play while rocking to the Rock-a-thon on May 13, 2017. **Students must have a minimum of \$24 in pledges in order to participate in the rock-a-thon.** Your form will be documented, then returned to you after the event so you can collect your pledges. Pledgers can pay in advance if they choose.

**\*\*\*Pledge funds must be turned in to the band treasurer or director during spring camp or on a fee payment day\*\*\***